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| <b>Meeting title:</b>        | St. Andrew's Environmental Steering Committee   |
| <b>Date:</b>                 | 9/7/08  |
| <b>Time:</b>                 | 10:15am   |
| <b>Place:</b>                | Room 1  |
| <b>Lead:</b>                 | Brenda Naegel/John Fuller   |
| <b>Invitees:</b>             | Open to all interested parishioners   |
| <b>In Attendance:</b>        | Emily Fisler, Tim Forrest, John Fuller, Karen Fuller, Gary Naegel, Brenda Naegel, Don Rankin, Nancy Rankin, Glenn Stewart |
| <b>Absent:</b>               | Chris Abbott, Marilyn Barnett, Grace Crawford, Ann Green, Lois Nichols, Audrey Scotti                                     |
| <b>Minutes submitted by:</b> | Brenda Naegel   |
| <b>Minutes submitted on:</b> | September 8, 2008   |
| <b>Next meeting:</b>         | September 21, 2008, 10:15am, Room 1   |

### Decisions:

| #  | Decisions   |
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| 1. | <b>Schumann Lectures</b> (Thursday nights in September) As a result of encouragement from the Madison Energy Commission, we will continue to promote Clean Energy sign ups at these lectures starting on 9/11.  |
| 2. | <b>Annual Sacred Trust</b> (9/24, 4pm – 9pm, Congregational Church in West Hartford center w/vegetarian supper) This is an <i>excellent</i> opportunity for learning and participation. We encourage Environmental Steering Committee members as well as interested parishioners to attend.   |
| 3. | <b>Green Build Expo</b> (9/27, 9am - 3pm) We have accepted the Madison Energy Commission's invitation to St. Andrew's Steering Committee to host a table at the upcoming Expo and the Madison Cares green building demonstration. This is another terrific opportunity to highlight the greening of St. Andrew's. We will tie into the Expo's "green house" theme by emphasizing "Reuse" as it relates to decorating, etc. and hold Serendipity up as an excellent local resource for this purpose. We have contacted Serendipity for their input and they are enthusiastic about the idea.                     |
| 4. | <b>St. Francis Sunday</b> We will reach out to provide support for the annual "Blessing of the Animals" liturgy. Ideas include promoting a collection of pet food/items to contribute to a local animal shelter as well as inviting a wild life specialist (Place of Hope bird rehab or some other similar non-profit) for a brief demo/talk (preferably out of doors.)   |
| 5. | <b>Youth Group Engagement</b> - Based upon input from Rich Fisler, we will encourage the Youth group to change behavior associated with food consumption and garbage generated in association with their events. The youth group will determine their course of action and encourage similar action at all St. Andrew's events.   |
| 6. | <b>Eco-Spirituality program</b> - We will request approval from Mother Louise on beginning an "Eco-Spirituality & Green Tea" once a month during the space of Coffee Hour (in a separate room.) We suggest showing one segment of "Renewal" at a time, followed by discussion. We also suggest using this program as a pilot for greening our events by encouraging attendees to bring a travel mug, offering Fair Trade tea and an organic/local snack, and providing recycled-content paper napkins. We will invite St. Andrew's youth to participate especially those who are no longer in a formal program. |

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| <b>7.</b>  | <b>Church Energy Audit</b> - Barb Gibbons provided information on utility costs to John Fuller. Next steps include research on kilowatt hours of energy usage.   |
| <b>8.</b>  | <b>Hammonasset Festival: "Flutes, Feathers and Fine Arts," Oct. 4-5, 9am – 4:30pm</b><br>Friends of Hammonasset have invited St. Andrew's to host a table at the upcoming event. We will participate if we can muster enough volunteers. We will consider the same presentation that we use for the Green Build Expo.  |
| <b>9.</b>  | <b>Environmental Liaison to Vestry</b> - The Environmental Steering Committee suggests that it be consulted as an environmental liaison to the Vestry for considering renovations and purchases in order to ensure the most environmentally preferable option. (This may mean not purchasing something brand new or purchasing with awareness of health and environmental issues.) The committee will seek feedback from the Wardens on this suggestion. |
| <b>10.</b> | <b>Preschool Engagement</b> - We will encourage the Preschool to adopt best practices of St. Andrew's and seek to support their green activities already in place.   |
| <b>11.</b> | <b>Holiday Fair</b> - We will contribute a "green" basket for the fair. We will also introduce Sustainable Event standards for consideration.  |
| <b>12.</b> | <b>Bauer series</b> - The Bauer series provides live wildlife shows (i.e. owls, reptiles, bats, etc.) and could be available in late winter. St. Andrew's is invited to host a show. We will float the idea and determine if this is appropriate and if there is interest.   |
| <b>13.</b> | <b>Parish Communications</b> <ul style="list-style-type: none"> <li>• Launch the Green Church web site including strategic plan and meeting minutes; communicate to parish; encourage electronic publications</li> <li>• Communicate regularly on green progress &amp; events (use lots of graphics!)</li> </ul>   |
| <b>14.</b> | <b>Environmental Stewardship Pledge</b> – we will develop a prototype of a confidential online pledge to incorporate into the stewardship campaign.  |

**Action Items:**

| #         | Action Item   | Owner                 | Status      | Due Date            | Comments |
|-----------|---|-----------------------|-------------|---------------------|----------|
| <b>1.</b> | <b>Strategic Plan</b> – Publish to web site   | B. Naegel             | In progress | 9/1/08              |          |
| <b>2.</b> | <b>Schumann lecture series</b> - Send email blasts to individual distribution lists   | All                   | In progress | 9/11, 9/18, 9/25/08 |          |
| <b>3.</b> | <b>Schumann lecture series</b> - Hang signs around town   | E. Fidler, T. Forrest | In progress | 9/11, 9/18, 9/25/08 |          |
| <b>4.</b> | <b>Schumann lecture series</b> - Conduct Clean Energy sign ups  | B. Naegel             | In progress | 9/11, 9/18, 9/25    |          |
| <b>5.</b> | <b>Annual Sacred Trust</b> - Register at: <a href="http://www.hartsem.edu/events/Sacred_Trust.html?tr=y&amp;auid=3980701">http://www.hartsem.edu/events/Sacred_Trust.html?tr=y&amp;auid=3980701</a> | All interested        | In progress | 9/24/08             |          |
| <b>6.</b> | <b>Green Building Expo</b> - Organize volunteers and the table presentation   | B. Naegel             | In progress | 9/26/08             |          |
| <b>7.</b> | <b>St. Francis Sunday</b> - contact Mother Louise to find out what is already planned as part of our annual "Blessing of the Animals" liturgy   | A. Scotti             | In progress | 10/5/08             |          |

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| 8.  | <b>Youth Group engagement</b> – Preview the "recycling", "food waste reduction" and "food systems" segments of the "Renewal" DVD with the intention of showing it to the entire youth group in the near future.   | E. Fislser<br>T. Forrest | In progress | 9/21/08  |   |
| 9.  | <b>Youth Group engagement</b> – Organize a viewing of "Renewal" for youth group and a trash diving/sorting event and weighing of food waste (invite other youth from the community?)  | E. Fislser<br>T. Forrest | In progress | 10/5/08  | Recommend running this in advance of Crop Walk Sunday as a tie -in. |
| 10. | <b>Youth Group engagement</b> – Provide read-out of trash sorting/food weighing event to J. Fuller for Church Energy Audit  | E. Fislser<br>T. Forrest | In progress | 11/1/08  |   |
| 11. | <b>Eco-Spirituality program</b> – Follow up with Mother Louise on idea. If acceptable, communicate program, provide facilitation and hospitality.   | J. Fuller<br>B. Naegel   | In progress | 9/21/08  |   |
| 12. | <b>Church Energy Audit</b> - review files for kilowatt consumption  | Not yet assigned         |             | 9/21/08  |   |
| 13. | <b>Hammonasset Festival</b> - coordinate volunteers   | B. Naegel                | In progress | 9/21/08  |   |
| 14. | <b>Environmental Liaison to Vestry-</b><br>Contact Wardens.   | B. Naegel                | In progress | 9/21/08  |   |
| 15. | <b>Holiday Fair</b> - Please bring something to add to our basket to our next meeting. Suggestions include: books on sustainability, Fair Trade coffee/tea/chocolate/jewelry, green cleaning products (7 <sup>th</sup> Generation, Sun & Earth, etc.), organic personal care products (soaps, lotions), CFLs, stainless steel water bottle or travel mug, 100% organic cotton tee shirt, etc. | All                      | In progress | 10/31/08 |   |
| 16. | <b>Holiday Fair</b> – introduce Sustainable Event standards to Fair planning committee  | B. Naegel                | In progress | 9/21/08  |   |
| 17. | <b>Bauer series</b> – contact Mother Louise   | D. Rankin                | In progress | 10/31/08 |   |
| 18. | <b>Environmental Stewardship Pledge</b> – create prototype  | B. Naegel                | In progress | 10/1/08  |   |
| 19. | <b>Parish Communications</b> - Launch the Green Church web site. Include the PowerPoint for the Strategic Plan as well as meeting minutes   | B. Naegel<br>T. Sinclair | In progress | 9/21/08  |   |
| 20. | <b>Parish Communications</b> - Draft a communication to direct parishioners to the Green Church web site briefly stating what they will find there. Publish in the next eNews and Messenger. Encourage parishioners to read electronic version Messenger to eliminate paper.  | B. Naegel<br>T. Sinclair | In progress | 9/21/08  |   |

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| 21. | <b>Parish Communications</b> – Submit articles/photo essay to Messenger on activities that have already occurred include: 1) Created a screen frame from rafters from the rectory 2) Serendipity/ Ugandan & Zulu Fair Trade items 3) Ballasts changed to accommodate CFLs | B. Naegel<br>J. Fuller | In progress | 9/21/08 |  |
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**Notes:**

**Green Building Expo** - We will work in (3) two-hour shifts: 9-11am, 11am – 1pm, 1-3pm.  
Volunteers include: John and Karen Fuller (1-3pm), Emily Fisler and Tim Forrest